

# **CLO SET**

Quick Start

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### Admin Guide

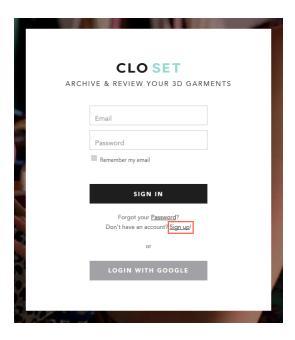
1	Create Room	- Create Company, Brand, Season and Workroom
2	Invite members	- Invite a member as Collaborator
3	Assign Admin	- Assign Company and Brand Admin
4	Delete Room	- Delete Company, Brand, Season

Member Guide

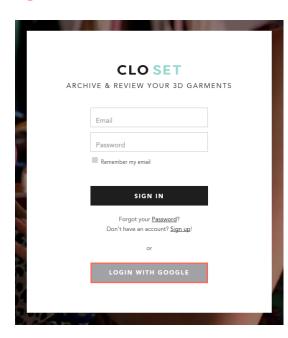
#### Three ways to sign up

- 1) Sign up with email
- 2) Sign up with Google account
- 3) Sign up through invitation

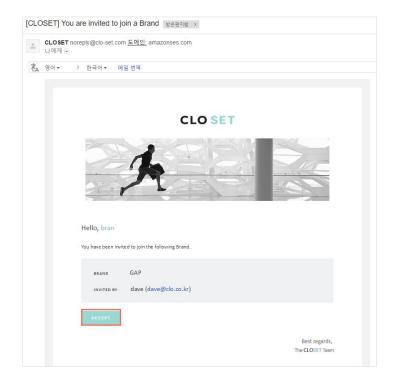
1 Sign up with email.



2 Sign up with Google account.

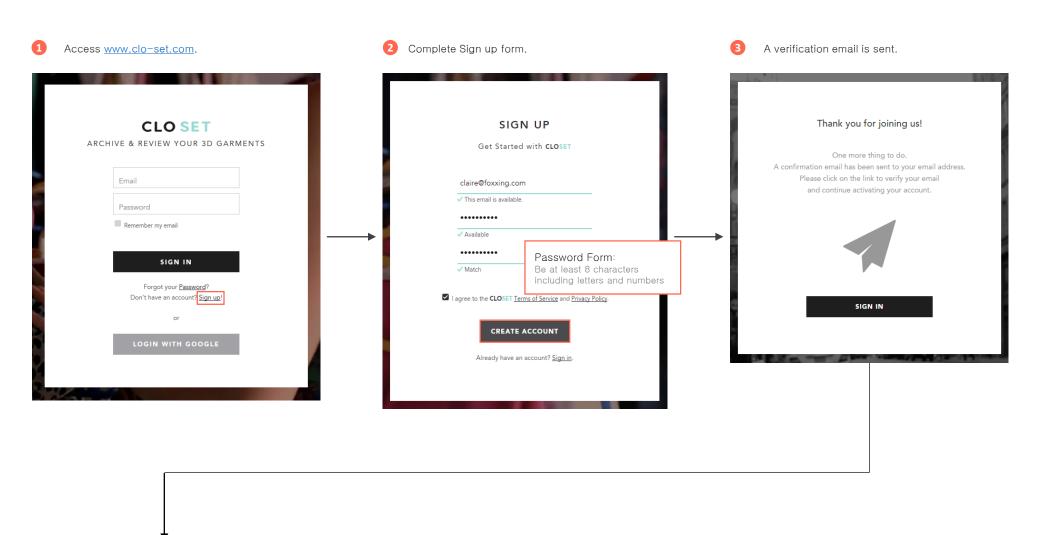


3 Sign up through invitation.



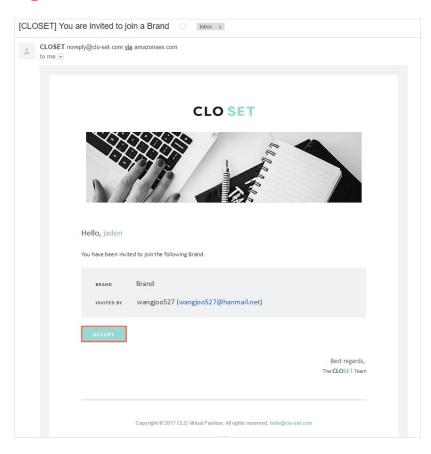
#### 1) Sign up with email

- Access www.clo-set.com and click "Sign up" button.
- After completing the sign up form, a verification email will be sent to your email address.

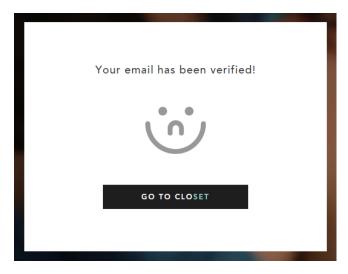


### 1) Sign up with email

4 Click "ACTIVATE" button in the verification email.

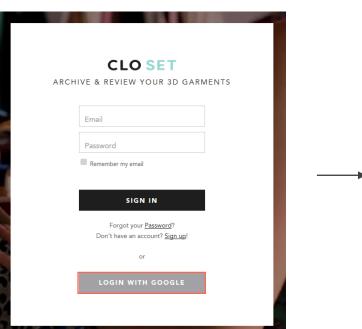


5 Complete.

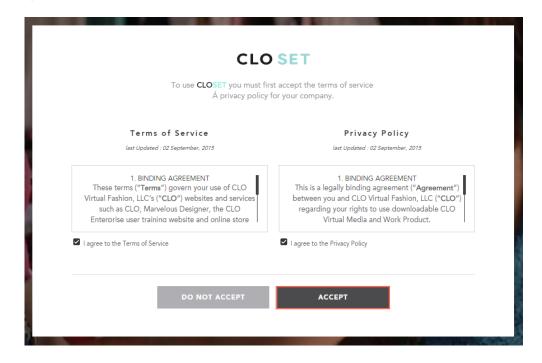


#### 2) Sign up with Google account

1 Access <u>www.clo-set.com</u> and click "LOGIN WITH GOOGLE" button.

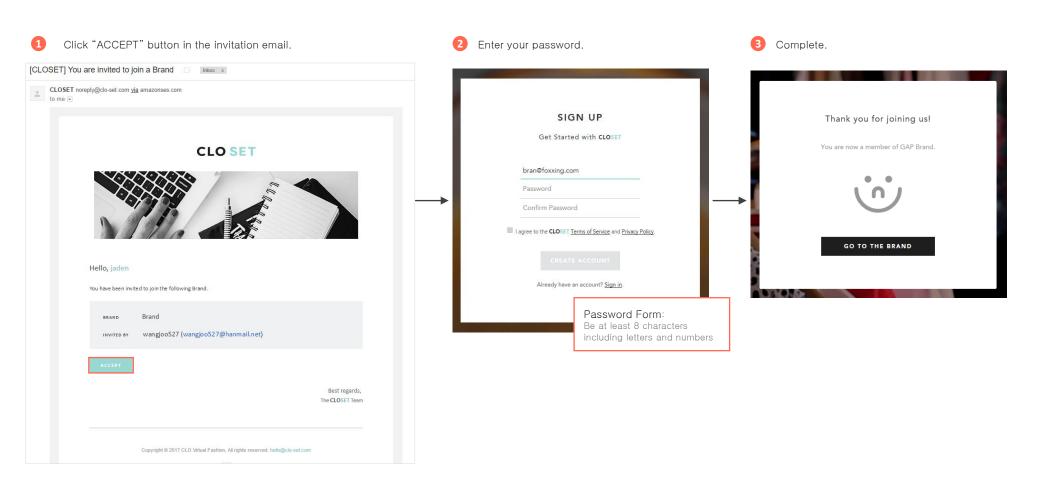


2 After agree to Terms of Service and Privacy Policy, click "ACCEPT" button.



#### 3) Sign up through invitation

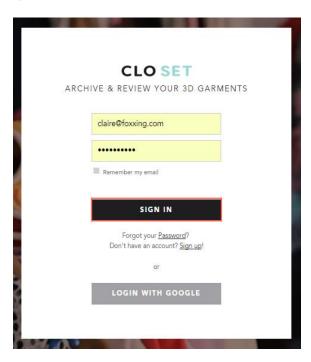
- · Once you click "ACCEPT" button in the invitation email, you can sign up with the invited email address.
- · Only inputting the password will complete the sign-up. The verification process is not required in this invitation case.



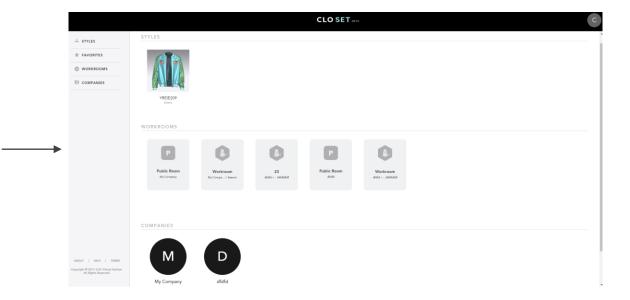
### 2.Sign in

### 1) Sign in with email

- · You can sign in with the email address and password that you used with "Sign up with email" way.
- Please confirm the email verification before sign-in.
- 1 Enter your email address and password.



2 You are moved on the landing page.



### 2.Sign in

### 2) Sign in with Google account

• You can sign in with "LOGIN WITH GOOGLE" button if you signed up with "Sign up with Google account" way.

CLOSET

ARCHIVE & REVIEW YOUR 3D GARMENTS

Email

Password

Remember my email

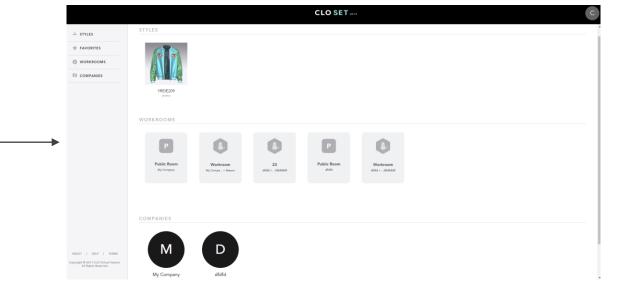
SIGN IN

Forgot your Password?
Don't have an account? Sign up!

or

LOGIN WITH GOOGLE

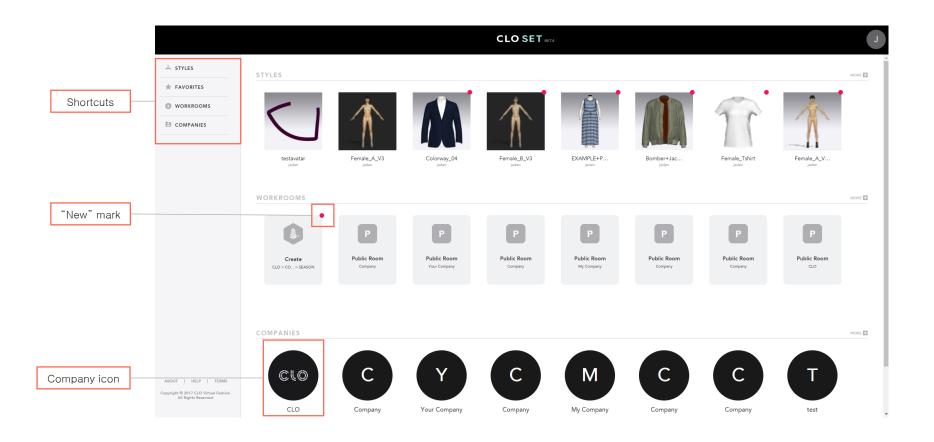
2 You are moved on the landing page.



### 3.Browse

#### Landing page

- You can see the recently updated Styles, Workrooms, Companies in the landing page.
- · Click one of the company icons.
- (Click a shortcut menu to check all Styles/Workrooms/Companies)
- · (If you would like to know how to create company and brand and invite members, please refer to Admin part at the end of this document)

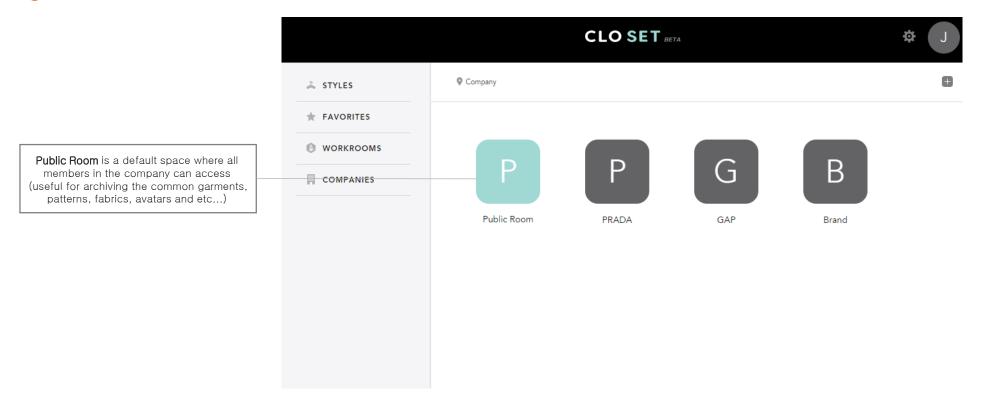


### 3.Browse

#### Company, Brand, Season and Workroom

• You can see Public Room and brands after entering the company.

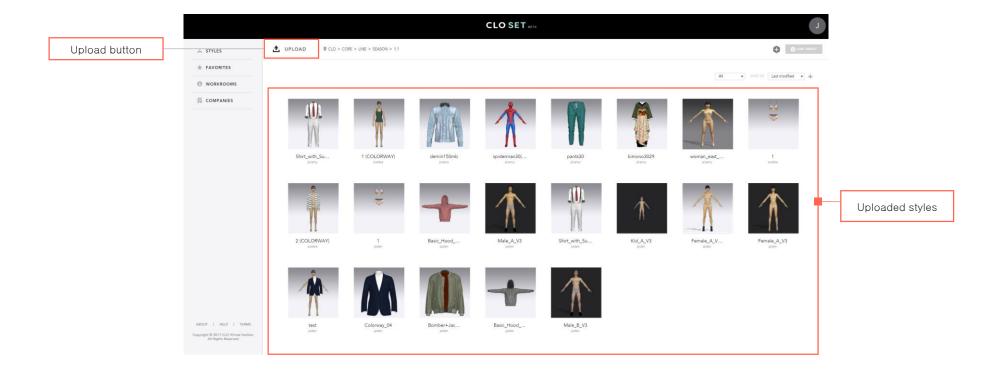
1 Click Pubic Room icon or Brand icons to navigate them.



### 3.Browse

#### Workroom

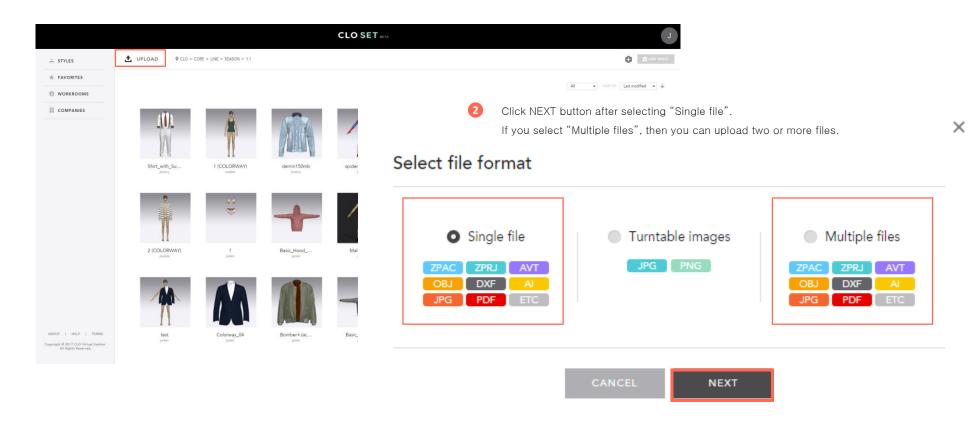
- You can enter a Workroom as you continue to enter Company > Brand > Season.
- · Here you can upload any formats of files related to Style, such as ZPac, ZPrj, JPG, PDF, DXF, and turntable images.



### 4. Upload

#### Single file and Multiple files

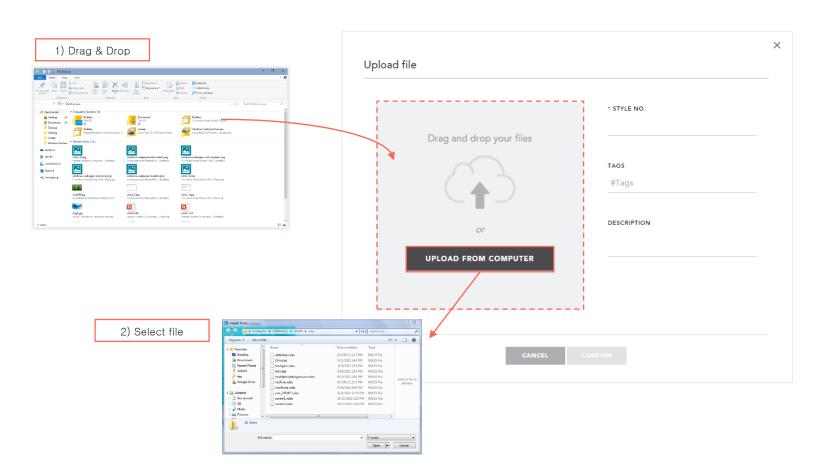
1 Click "UPLOAD FILES" button.



### 4.Upload

### Single file upload

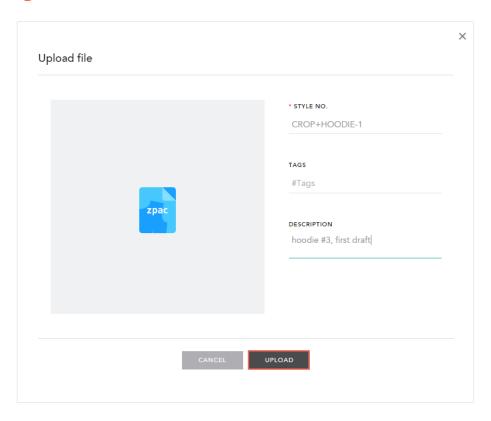
3 Drag & Drop the file to upload or click "UPLOAD FROM COMPUTER" button to select a file.



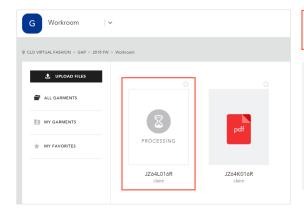
### 4. Upload

### Single file upload

4 Fill out the info and click "UPLOAD" button.



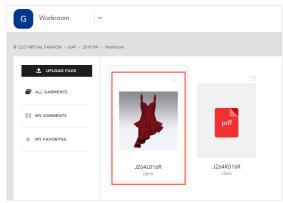
5 After uploading is completed.



Post processing

\* CLOSET post-processes the uploaded file for a better service.

After a few seconds later, refresh the page by entering "F5" key.



As the processing is completed, the thumbnail shows up

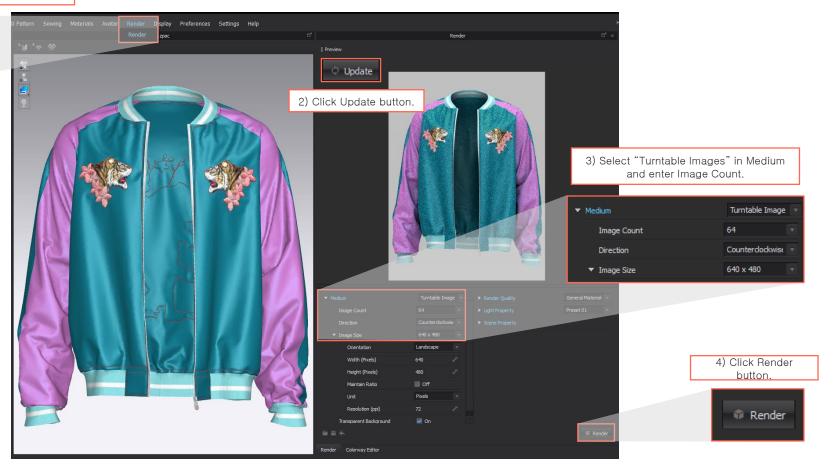
### 4. Upload

#### Create turntable images

- You can upload high-quality turntable images as well as Zpac file.
- Create high-quality images in CLO.

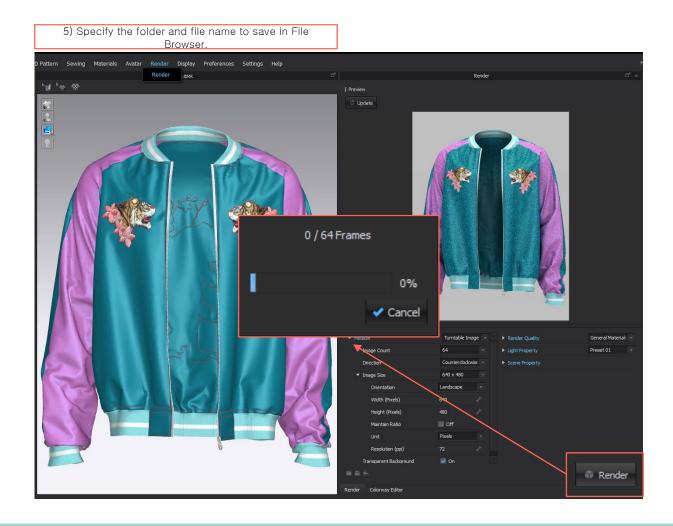
#### 1) Select Render > Render in the main menu.

Render Render



### 4.Upload

### Create turntable images



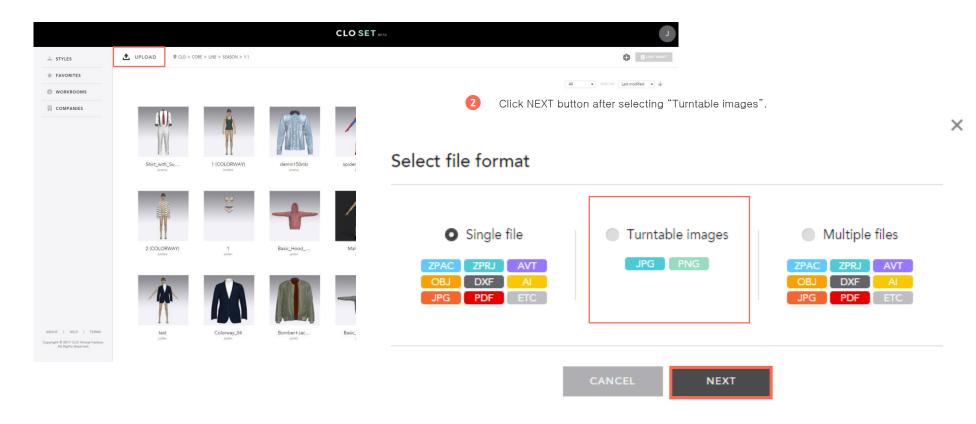
6) Complete.



### 4. Upload

### Upload turntable images

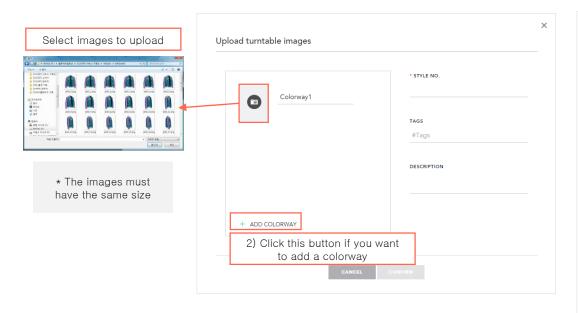
1 Click "UPLOAD FILES" button.



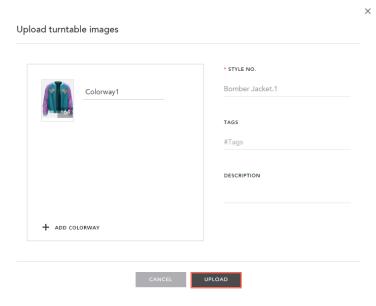
### 4.Upload

### Upload turntable images

3 Upload images per colorway.



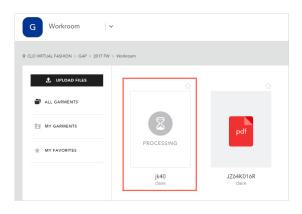
Fill out the info and click "UPLOAD" button.



### 4.Upload

### Upload turntable images

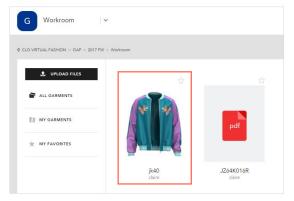
6 After uploading is completed.



Post processing

\* CLOSET post-processes the uploaded file for a better service.

After a few seconds later, refresh the page by entering "F5" key.

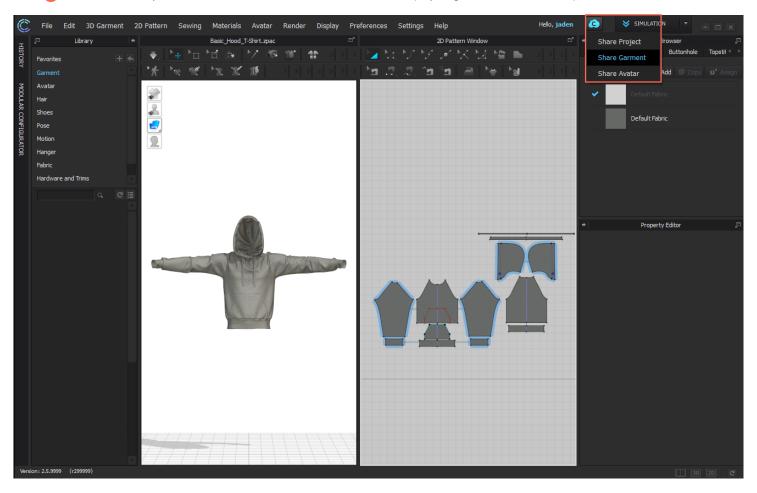


As the processing is completed, the thumbnail shows up

### 4. Upload from SW

• You can even upload files from CLO directly.

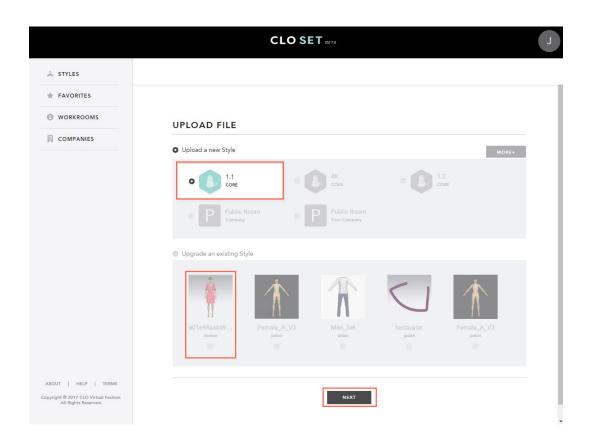
Click Share Project/Garment/Avatar menu in CLO. Then the current project/garment/avatar will be uploaded onto CLOSET.



### 4. Upload from SW

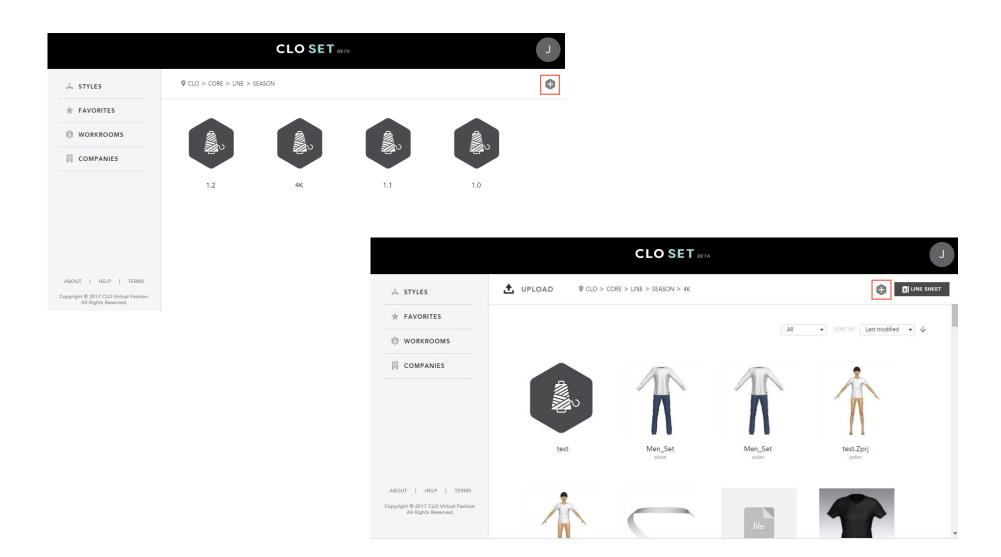
· You can even upload files from CLO directly.

- 2 Then, a web page pops up as below. Here you can select a Workroom to upload the file or an existing Style to upgrade.
- 3 Click "Next" button to proceed. Then, the remaining process is the same as what you do when uploading a file.



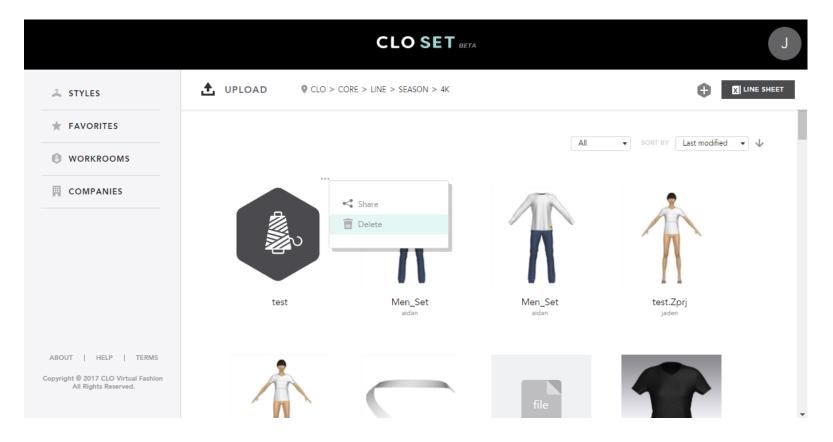
### 5. Create Workroom

- · You can create Workrooms in Season.
- You can create Workrooms in Workroom as well.



### 5. Delete Workroom

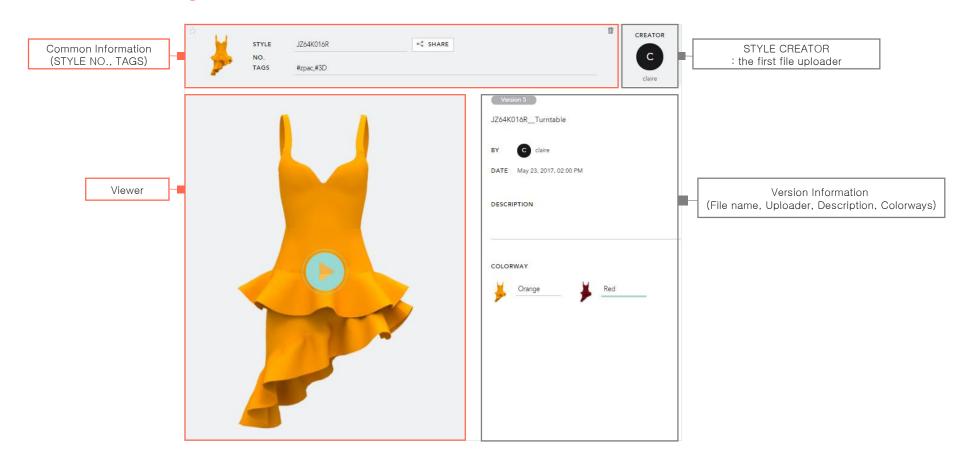
1 Click "Delete" in its context menu.



### 6.View

### Check the information on Style

1 Click a Style thumbnail in Workroom to see the information on the Style.



### 6.View

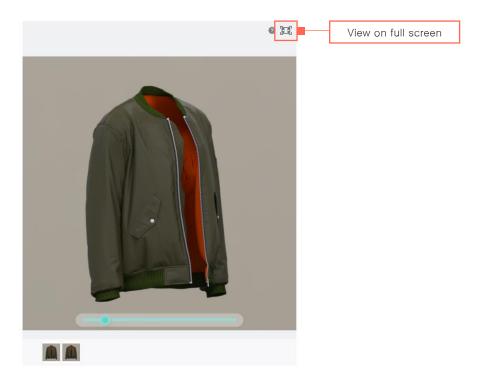
### View 3D garments and turntable images

Zpac, ZPrj, AVT and Turntable images can be shown in 3D on web.
 (The other formats such as OBJ, FBX, etc... would be supported in Dec 2017)

1 Click "Play" button to load data

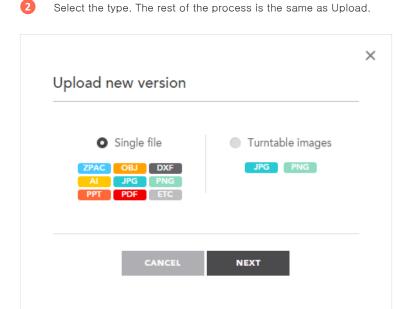


2 Rotate/Zoom/Pan with the same interface as in CLO



### 7. Version Control

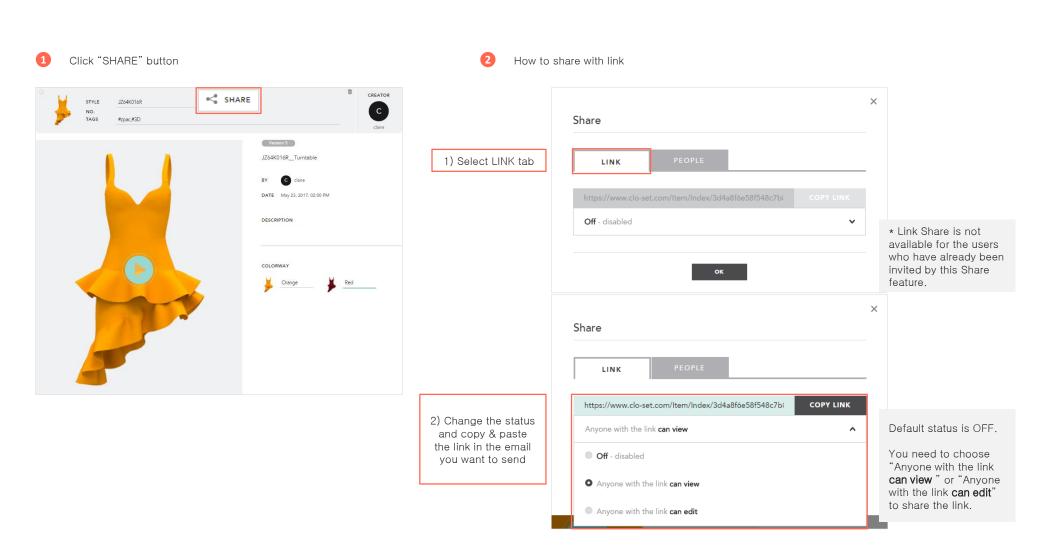
### Multiple versions on a Style



### 8. Share Style

#### 1) Link Share

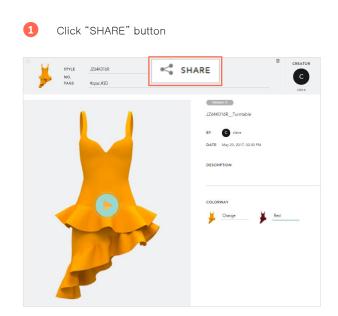
• Share the Style via URL Link easily

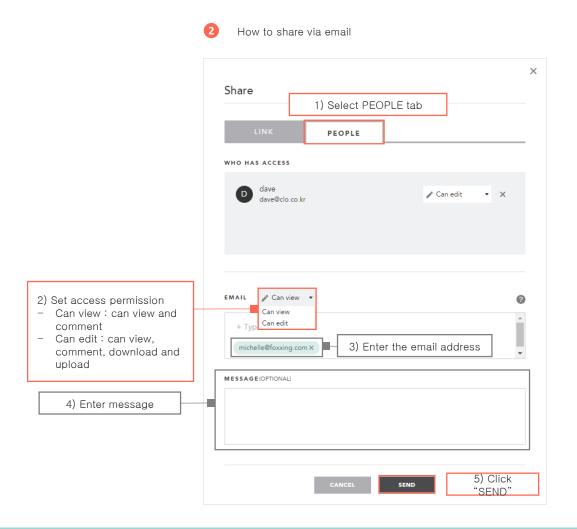


### 8. Share Style

#### 2) People Share

• You can share the Style with the other users via email addresses





### 8. Share Workroom

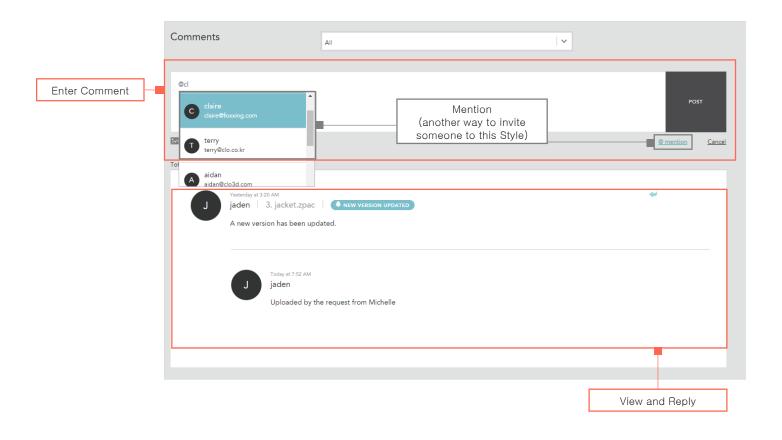
- You can share a Workroom using its context menu.
- How to share is the same with "Share Style".



### 9.Comment

#### Comment and Mention

- · Communicate with your collaborator by using Comment feature.
- Invite your external collaborator by using Mention feature.

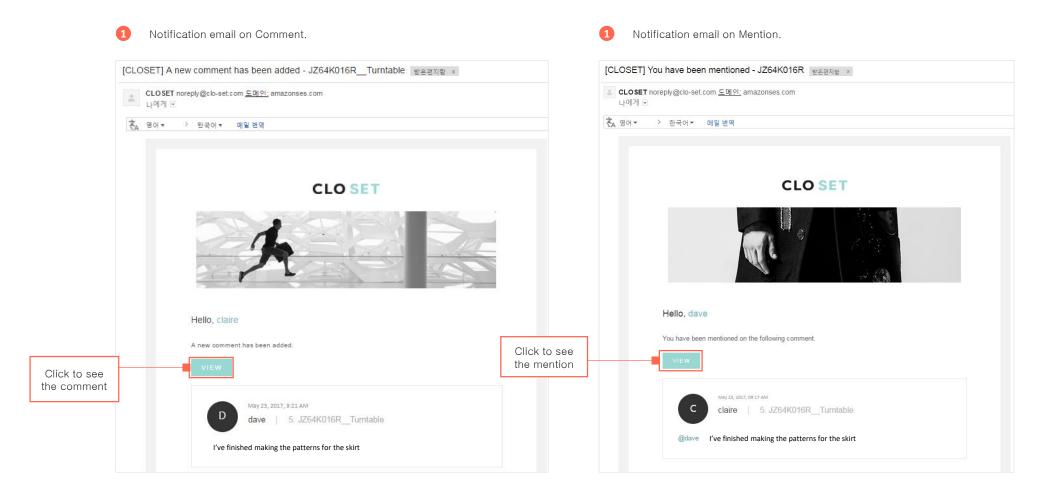


- 1) You can search for all CLOSET members with the Mention feature.
- 2) You can search by the account name and the email address.
- 3) Users who invited by the Mention feature have the "Can view" permission.

### 9.Comment

#### Notification email on Comment and Mention

- · Notification emails for all comments are sent to all participants on the Style
- · Notification emails are sent to the users who are mentioned

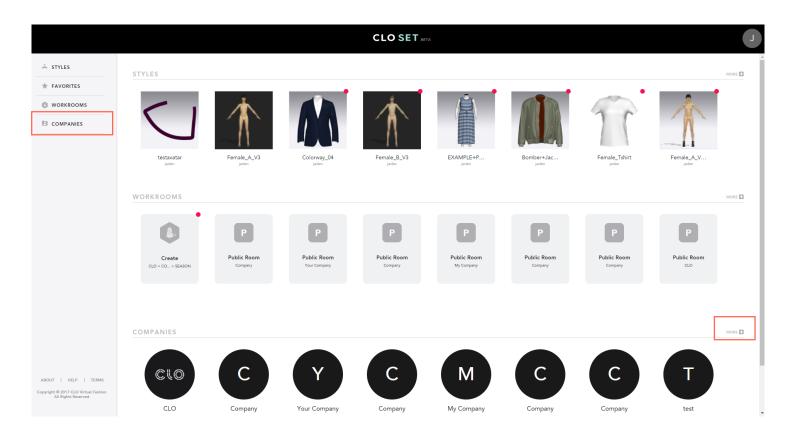


## Admin Guide

### 1.Create Room

#### Create a Company

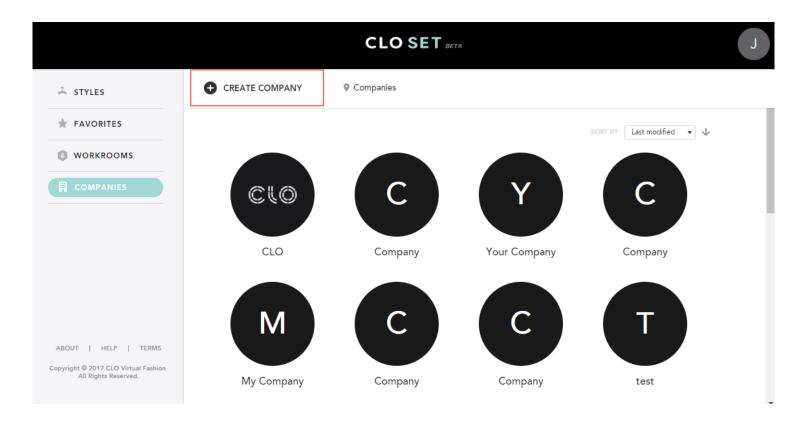
1 At the landing page, click "Company" in Shortcut menu or "More" button.



### 1.Create Room

#### Create a Company

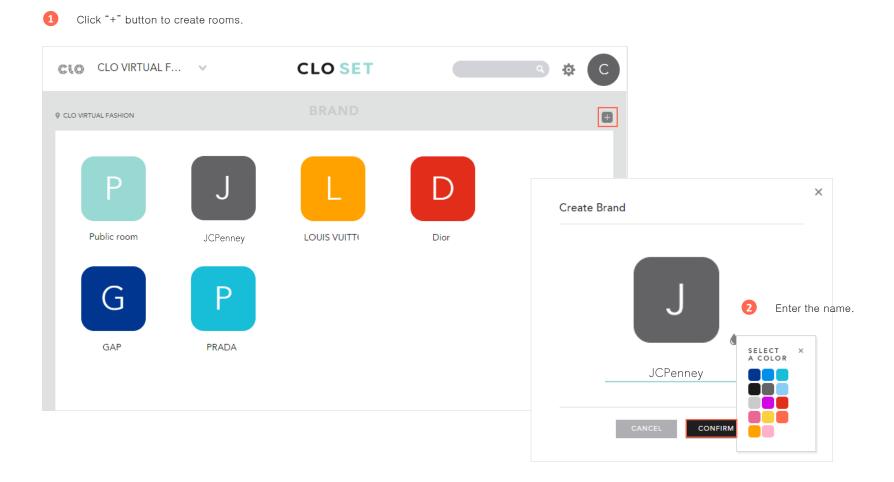
Click "CREATE COMPANY" button. Then a dialog pops up, where you can name the Company.



### 1.Create Room

#### Create Brand and Season

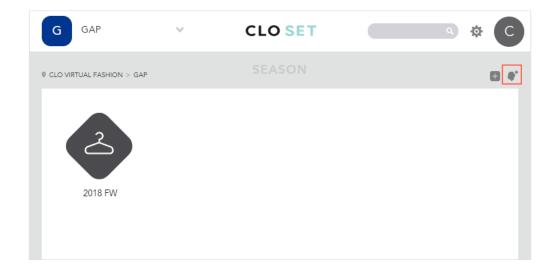
- · You can create Brand in Company, and Season in Brand.
- Workroom is automatically created when you create Season.

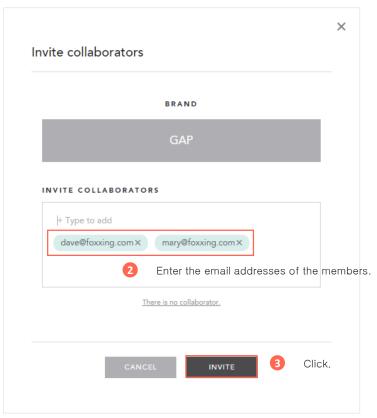


### 2.Invite members

#### Invite Brand Collaborators

1 Click the invite button.

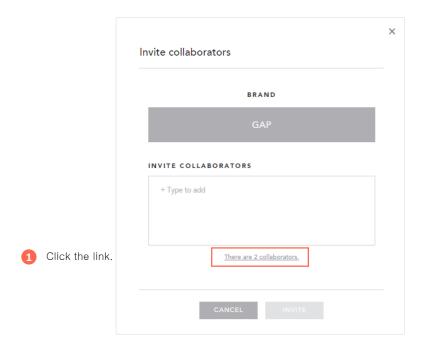


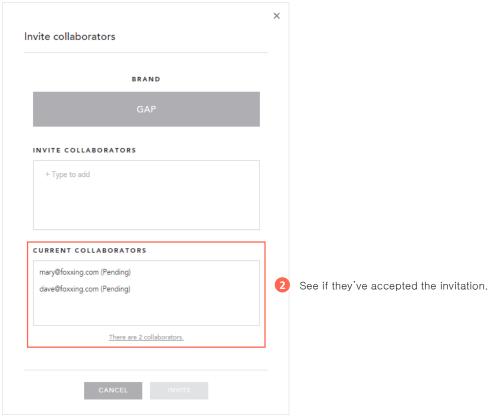


### 2.Invite members

### Brand Collaborator management

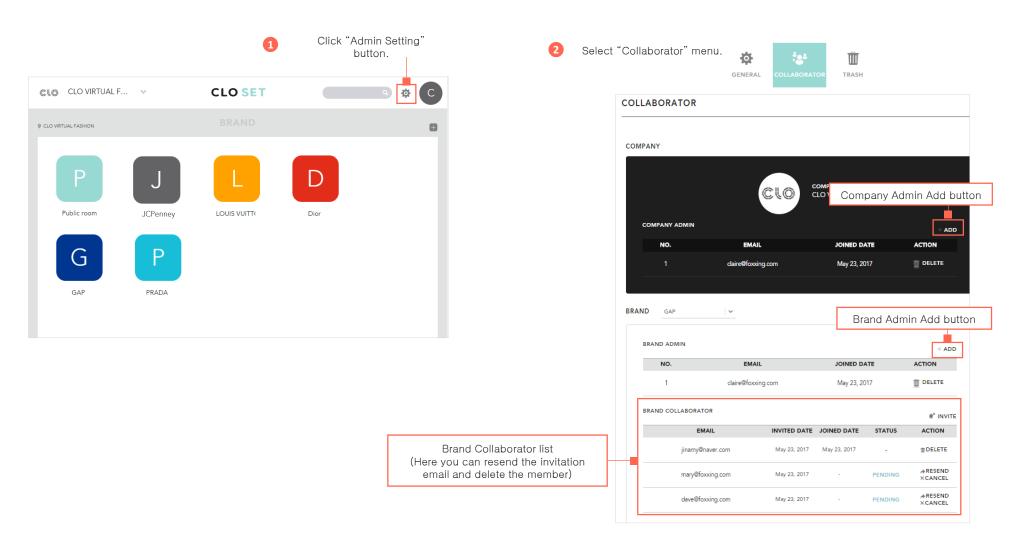
• You can check if the invited members have accepted or not





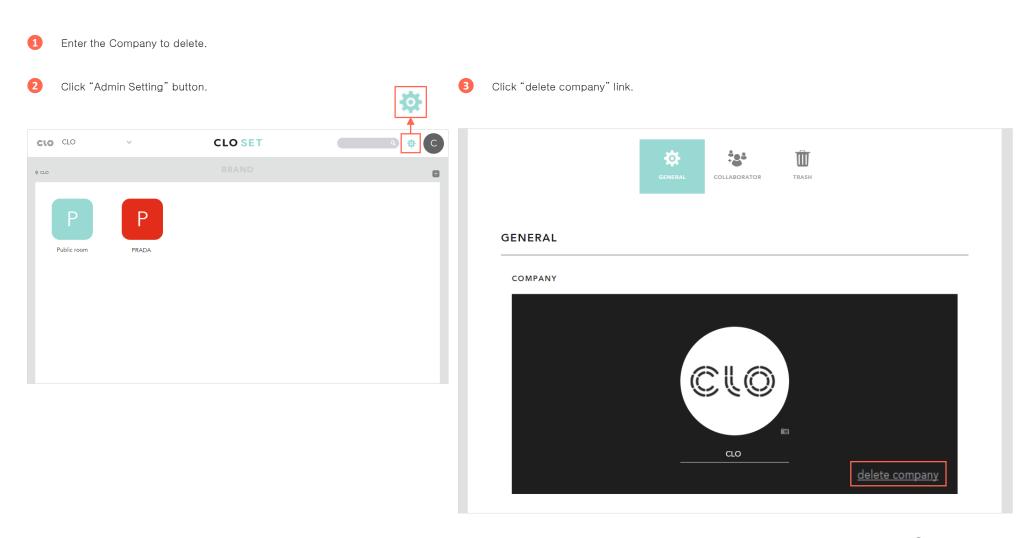
### 3. Assign Admin

#### Assign Brand and Company admin



### 4. Delete Room

### Delete Company



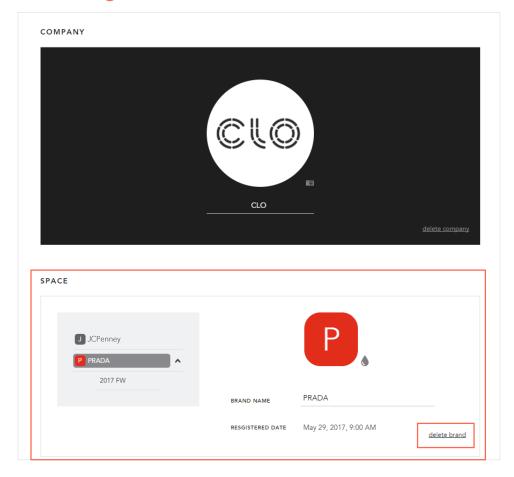
<sup>\*</sup> If you want to restore the company you deleted, please contact to hello@clo-set.com.

### 4. Delete Room

#### Delete Brand and Season

- Only Company Admin and Brand Admin can edit and delete Brand and Season.
- If you want to restore rooms you deleted, go to TRASH menu in Admin Setting.

4 You can delete Brand and Season and rename it as well.



Please report bugs to <a href="mailto:hello@clo-set.com">hello@clo-set.com</a>



# **CLO SET**

Thank you!

WWW.CLO-SET.COM

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